

19,104-1

FILED FOR RECORD
at 12:00 o'clock P M

OCT 08 2024

TERM AGREEMENT/PRICE SCHEDULE
Formal Proposal # 176-18, Annual Physician Contract for Hunt County
Criminal Justice Center (Jail)

By ROBY LANDRUM
County Clerk, Hunt County, Tex.

Term Of Agreement. The term of the agreement will be for a renewal term of one year and may be renewed on a year-by-year basis, with approval from all parties under the same rates, terms and conditions.

Hunt County reserves the right to continue this bid for an additional sixty (60) day period at the end of the contract term for unforeseen delay in award of new bid for next contract term.

All costs and expenses associated with the preparation and submission of (bids, proposals, and/or quotes) shall be the responsibility of the bidder and no reimbursement for such charges or expenses shall be passed on to Hunt County.

Price for month for all services as defined by Scope of Services: \$4,500.00.

Price per month for on call services: \$0.00

Price per hour for work outside the scope of services(such as expert testimony): \$0.00

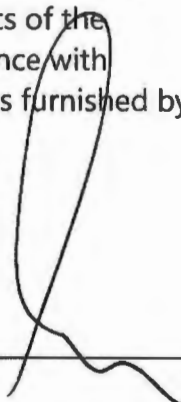
COMMENTS or EXCEPTIONS

All-inclusive for inmate population, excluding vaccinations

The undersigned has carefully examined the information contained the initial Invitation Request for Proposal and the Certification included therein, The Standard Terms and Conditions and the Technical Specifications.

Further, the undersigned understands that by his/her signature affixed below, he/she agrees to continue the contract with Hunt County in accordance with the requirements of the County as stated in the above-referenced contract documents, and in accordance with additional contract forms and terms of agreement from proposer's company as furnished by proposer herein

Rushing Ancillary Services
5005 Live Oak Street
Greenville, TX 75402
903-455.3500 Phone
903-455-3509 Facsimile


Gina Rushing
Physician Owner
09/24/2024
beachdoc50@gmail.com

19,104-a

Cellebrite Inc.
8065 Leesburg Pike,
Suite T3-302
Vienna, VA 22182
USA

Tel. +1 800 942 3415
Fax. +1 201 848 9982
Tax ID#: 22-3770059
DUNS: 033095568
CAGE: 4C9Q7
Company Website:
<http://www.cellebrite.com>

Billing Information
Hunt County Sheriff's Office
2507 Lee St RM 104
Greenville, Texas 75403
United States

Contact: Dustin Mullins
Phone:

Delivery Information
Hunt County Sheriff's Office
2801 Stuart St.
Greenville, TX 75401
United States

Contact: Dustin Mullins
Phone:

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OCT 08 2024
Justice Accelerated

BECKY LANDRUM
County Clerk, Hunt County, Tex.
By

Quote

Quote# Q-417999-1
Date: Sep 30, 2024

Wire To:
Bank Routing Number: 021000021
Account Number: 761020590
Account Name: Cellebrite Inc.

Check Remittance (Only for NA):
Cellebrite Inc.,
PO BOX 23551
New York, NY, 10087-3551

End Customer: Hunt County Sheriff's Office

Customer ID	Good Through	Payment Terms	Currency	Sales Rep
SF-00027958	Oct 30, 2024	Net 30	USD	Danielle Reilly

Product Code	Product Name	Qty	Start Date	End Date	Serial Number	Net Price/Unit	Net Price
B-UFD-10-001	UFED 4PC Ultimate Subscription	1	Nov 01, 2024	May 16, 2025		0.00	-3,724.11
B-CNR-05-003	Upgrade to Inseyets Online Pro	1	Nov 01, 2024	Oct 31, 2025	624020296	9,700.00	9,700.00
S-UFD-20-003	Inseyets Pro UFED Subscription	1	Nov 01, 2024	Oct 31, 2025	624020296	0.00	0.00
S-UFD-20-006	Inseyets Pro PA Subscription	1	Nov 01, 2024	Oct 31, 2025	624020296	0.00	0.00
F-UFD-06-005	Inseyets upgrade kit	1				0.00	0.00
U-AIS-05-001	2 Promotional Unlocks for Inseyets	1	Nov 01, 2024	Oct 31, 2025		0.00	0.00
U-TRN-02-123	Self-Paced Recertification (CCPA) - Certified Physical Analyst Inseyets	1	Nov 01, 2024	Oct 31, 2025		310.00	310.00
U-TRN-02-122	Self-Paced Recertification (CCO) - Cellebrite Certified Operator Inseyets	1	Nov 01, 2024	Oct 31, 2025		310.00	310.00
S-AIS-20-001	Inseyets Online Limited Unlocks subscription	40	Nov 01, 2024	Oct 31, 2025		312.50	12,500.00

SubTotal	USD 19,095.89
Shipping & Handling	USD 0.00
Sales Tax	USD 0.00
Total	USD 19,095.89

Comments:

Terms and Conditions:

- This Quote/Proforma Invoice/Tax Invoice, together with the terms and conditions and license agreement listed below that are incorporated by reference to this Quote/Proforma Invoice (together, the "Agreement"), constitute an offer by Cellebrite. By signing this the Quote/Proforma Invoice, issuing a purchase order (or other ordering document) in connection with this the Quote/Proforma Invoice, or downloading and/or using the products identified in this the Quote/Proforma Invoice/Tax Invoice, the customer agrees to be bound by the terms of this Agreement. Any additional or different terms or conditions contained in any customer document, purchase order or other ordering document will not be binding upon Cellebrite unless expressly accepted in a document signed by a Cellebrite authorized signatory.

- Quote is subject to regulatory approval.

- Freight Terms: FCA (NJ)
- Limited Warranty: Hardware:12 Months; Software:60 days; Touch Screen:30 days
- General: The following terms shall apply to any product at <http://legal.cellebrite.com/us/index.html>
- EULA: All Cellebrite Software is licensed subject to the end user license agreement available at <https://legal.cellebrite.com/End-User-License-Agreement.html>
- Advanced Services (CAS): The following terms apply to Cellebrite Advanced Services at <https://legal.cellebrite.com/CB-us-us/index.html>
- Premium: The following terms shall apply only to Cellebrite Premium at <http://legal.cellebrite.com/intl/PremiumUS.htm>
- Pathfinder: The following terms apply to Cellebrite Pathfinder at <https://legal.cellebrite.com/PF-Addendum.htm>
- Training Services: The following terms apply to Cellebrite Training Services at <http://legal.cellebrite.com/intl/Training.htm>
- SaaS: The following terms apply to Cellebrite SaaS Services at <https://legal.cellebrite.com/SaaS.htm>
- Endpoint SaaS: The following terms apply to Cellebrite Cellebrite Endpoint SaaS at <https://legal.cellebrite.com/Endpoint-SAAS.html>

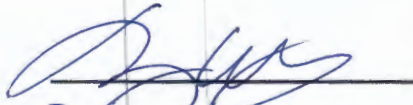
In the event of any dispute as to which terms apply, Cellebrite shall have the right to reasonably determine which terms apply to a given purchase order.
Please indicate the Invoice number when remitting payment

*SALES TAX DISCLAIMER: Cellebrite Inc. is required to collect Sales and Use Tax for purchases made from the following certain U.S. States. Orders are accepted with the understanding that such taxes and charges shall be added, as required by law. Where applicable, Cellebrite Inc. will charge sales tax unless you have a valid sales tax exemption certificate on file with Cellebrite Inc. Cellebrite Inc. will not refund tax amounts collected in the event a valid sales tax certificate is not provided. If you are exempt from sales tax, you must provide us with your sales tax exempt number and fax a copy of your sales tax exempt certificate to Cellebrite Inc.
Please include the following information on your PO for Cellebrite UFED purchase:
- Please include the ORIGINAL QUOTE NUMBER (For example - Q-XXXXX) on your PO
- CONTACT NAME & NUMBER of individual purchasing and bill to address
- E-MAIL ADDRESS of END USER for monthly software update as this is critical for future functionality

I, the undersigned, hereby confirm that I am authorized to sign this Quote/Proforma Invoice on behalf the customer identified above , and I hereby approve that my signature is legally binding upon the customer identified above.

Customer Name: Hunt County Sheriff's Office

Signature:



Effective Date:

10/8/2024

Name (Print):

Bobby W. Stovall

Title:

County Judge

Please sign and email to Danielle Reilly at danielle.reilly@cellebrite.com

FILED FOR RECORD
at 12:00 o'clock P M

19,104-3

OCT 08 2024

BECKY LANDRUM
County Clerk, Hunt County, Tex.
By 

Hunt County Courthouse Service Contract with Reprogramming

10/2/2024



VISIONALITY

DESIGNS THAT COMPUTE
1778 N. PLANO RD #211B
RICHARDSON, TX 75081

Prepared for:

Hunt County
Brandon Brand

JF081023T-03

Jack Farguson

Technical Consultant

jack@visionality.com

972-598-1718



*CONTINGENCY EXPENDITURES MUST BE APPROVED BY
COMMISSIONERS COURT OR THEIR CHOSEN REPRESENTATIVE. THIS
QUOTE IS FOR FIVE COURTS*

THIS QUOTE IS VALID FOR 30 DAYS

THANK YOU FOR ALLOWING VISONALTY TO SUBMIT THIS PROPOSAL

Visionality has over a quarter century of experience as a provider and integrator of audiovisual systems for business, education, government and healthcare. We take the time to consult with each customer to ensure that we are designing and implementing a custom solution to meet their needs. We also provide support and training to ensure that the systems are working properly, and the staff understands how to get the most out of them.

We carry all the major manufacturers including Cisco, Polycom, LifeSize, Crestron, Extron, AMX, Vidyo and many more. We can also recommend all of the ancillary systems and equipment necessary to achieve the level of telepresence needed to meet the needs and budget of our customers, such as displays, projectors, screens, furniture, etc.

We take our customers needs seriously. We have tried to capture your needs in this proposal and turn those needs into a working system. If you have any questions or need changes more closely meet your needs, We are always here to serve you.



Howard Barnett, President Visionality

STATEMENT OF CONFIDENTIALITY

This proposal is the work product of Visionality - Designs That Compute (DTC), and as a result remains the property of Visionality-DTC. This proposal has been given to **Hunt County** for the express interest of offering products and services to **Hunt County**. The particulars of this proposal must remain confidential between the personnel of **Hunt County** and Visionality-DTC. This proposal may not be offered to others without the express written consent of Visionality-DTC.

CORPORATE MISSION

Visionality partners with its customers. Our goal is to enable a communication between the customer and DTC to enhance the relationship and produce a result which meets or exceeds the needs of our customers.

Visionality was founded in 1985 and has been at the forefront of technological development. We are an Audio Visual integrator with an emphasis on video communications. Visionality has aligned with the leading manufacturers in the industry, enabling us to provide our customers the latest advancements in the industry at competitive prices. Visionality primarily focuses on its customer's needs. We work closely with our customers to examine the particular need of each customer and then design the best possible solution for their application.

OUR VALUE PROPOSITION:

VISONALITY OFFERS A UNIQUE SET OF SKILLS

LONGEVITY

Visionality was incorporated in 1985. We are seasoned providers and integrators of audiovisual technology with hundreds of customers.

DIVERSITY OF PRODUCTS

We offer numerous products that can provide unique value to our customers. We have a great understanding of the needs of Hunt County. This allows us to contribute in a meaningful way to the overall design in this proposal.

CONVERGENCE OF A/V AND IT

Visionality knows that the converged AV/IT world is here to stay. We understand network philosophies, infrastructure, and enterprise-based IT. We know how to intelligently discuss IT AV requirements, concerns, and deployment with your IT staff.

INTEGRATION CAPABILITIES

We are an Infocomm certified provider, which means our personnel have passed certification tests in audio visual systems. Further, our personnel hold certifications in many Audio Visual manufacturers' equipment.

HISTORICALLY UNDERUTILIZED BUSINESS

We are a women-owned business in the state of Texas.

CUSTOMER SERVICE

We excel at customer service and have programs in place to service our customers at all levels. We have many customers, some in the fortune 500 which use our tech support resources to assure that they have support for their existing equipment. Once your equipment is installed, we will provide the level of service that best meets your needs. Whether you require onsite support, phone support, remote diagnostics, or preventative maintenance, our tech support department will take care of you.

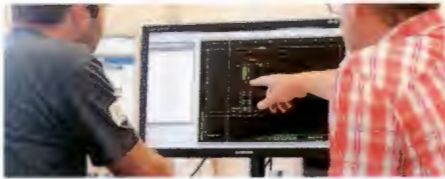
OUR PROCESS

FROM DESIGN TO IMPLEMENTATION, TRAINING, & SERVICE



CONSULTATION

Visionality believes that each customer is unique, and therefore each design should be unique. For this reason, Visionality conducts a thorough consultation with each customer to ensure that we understand their individual needs and the layout and unique properties of the location in which the audiovisual technology will be used.



DESIGN

Armed with the knowledge of the customer's needs and the environment in which it will be used, Visionality will create a tailored design that will allow for the optimal use of the technology. Our experienced designers hold manufacturer certifications and are Certified Technology Specialists, a prestigious industry designation.



IMPLEMENTATION AND PROGRAMMING

Once the design has received customer approval, our well-trained implementation team will make the design a reality. They will ensure that all of the equipment is installed according to the design specifications. Our programmers will make sure that the software works properly and to the customer's satisfaction.




TRAINING

Training is a very important component to the success of a project, and Visionality will ensure that the customer has the proper training needed to get the most out of their new equipment and software. We will answer any questions, and provide documentation and training guides when necessary.



SERVICE

Once your equipment is installed, we will provide the level of service that best meets your needs. Whether you require onsite support, phone support, remote diagnostics, or preventative maintenance, our tech support department will take care of you.

Qty	Manufacturer Part Number	Description	Unit List Price	Discount Price	Total Price
This Quote is produced for the The Interlocal Purchasing System					
This Quote is produced for the Texas DIR Contract DIR-CPO-5092 (Visionality)					
					
Professional Services and Labor					\$54,924.83
1.00		Project Professional Services and Programming	\$84,498.18	\$54,924.83	\$54,924.83
Service					\$20,129.34
1.00		CCL1 Service	\$4,177.70	\$2,715.51	\$2,715.51
	VS-SLS-1	<i>Silver level provides the coverage needed to fulfill a customer's basic service requirement. See attached descriptions. (1 Year)</i>			
	VS-GLTD-1	<i>Gold limited service level provides coverage to handle most emergencies. See attached descriptions. (1 Year)</i>			
1.00		CCL2 Service	\$3,610.45	\$2,346.79	\$2,346.79
	VS-SLS-1	<i>Silver level provides the coverage needed to fulfill a customer's basic service requirement. See attached descriptions. (1 Year)</i>			
	VS-GLTD-1	<i>Gold limited service level provides coverage to handle most emergencies. See attached descriptions. (1 Year)</i>			
1.00		196TH DC Service	\$3,880.05	\$2,522.03	\$2,522.03
	VS-SLS-1	<i>Silver level provides the coverage needed to fulfill a customer's basic service requirement. See attached descriptions. (1 Year)</i>			
	VS-GLTD-1	<i>Gold limited service level provides coverage to handle most emergencies. See attached descriptions. (1 Year)</i>			
1.00		354TH DC Service	\$4,179.69	\$2,716.80	\$2,716.80
	VS-SLS-1	<i>Silver level provides the coverage needed to fulfill a customer's basic service requirement. See attached descriptions. (1 Year)</i>			
	VS-GLTD-1	<i>Gold limited service level provides coverage to handle most emergencies. See attached descriptions. (1 Year)</i>			
1.00		Commissioners Court Service	\$3,274.17	\$2,128.21	\$2,128.21
	VS-SLS-1	<i>Silver level provides the coverage needed to fulfill a customer's basic service requirement. See attached descriptions. (1 Year)</i>			
	VS-GLTD-1	<i>Gold limited service level provides coverage to handle most emergencies. See attached descriptions. (1 Year)</i>			
1.00	10% Contengenc	Contengency for faulty OFE equipment	\$0.00	\$7,700.00	\$7,700.00

Visionality
1778 N. Plano Rd. #211b

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Qty	Manufacturer Part Number	Description	Unit List Price	Discount Price	Total Price
				Total List	\$103,620.24
				Total Discounted Price	\$75,054.17
				Shipping	\$0.00
				Sales Tax	\$0.00
				Grand Total	\$75,054.17

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Richardson, TX 75081

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Qty	Manufacturer Part Number	Description	Unit List Price	Discount Price	Total Price
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Visionality has based this proposal on information provided by the customer and/or information that Visionality has discovered while on the customer site. To this extent the proposal is limited to this information. There may be factors that were hidden or not disclosed to Visionality at the time this quote was generated. Visionality retains the right to modify the proposal based on those factors.

Unless otherwise noted, all equipment furnished by the customer (CFE) that is to be integrate within this proposal is assumed to be in good working order loaded with the latest software release. If the proposal relies on existing wiring, pathways, or conduit, they are all assumed to be working correctly and as per diagram. Regardless, any issues in integrating the (CFE) or using existing structure provided by the customer will be billed on a time and material basis.

Responsibilities *(Unless otherwise specified above)*

Visionality Obligations

Visionality will be responsible for the following:

- Testing new system and making sure all is properly operational from both the hardware and software perspective.
- Visionality will provide drawings that call out power and network locations, which must be installed prior to installation.
- Note Drawings supplied are not-to-scale and often are estimates of actual room measurements.

Company/Customer Obligations

The following items shall be provided by the Company and are not part of this scope or proposal:

- All 120V Electrical provisions must be present and hot at time of installation (Specifications and call-outs will be provided by Visionality after acceptance of the proposal).
- All conduit and raceway as required by local code.
- Conveyance (pathway) for AV cabling- includes any core drilling or structural modifications.
- "Hard Points" for mounting of equipment and structural supports will be provided and installed by the Company prior to Visionality deployment. The customer is responsible to ensure current structures can sustain the weight any mounted equipment or displays. When in doubt the Company should contact a certified Structural Engineer for safety factors.
 - For Displays other than video walls, Visionality will provide backing and blocking.
- Custom millwork, construction, or trim. Includes ceiling, floor and structural amendments or repairs.
- Required Local Permits and/or plan approvals.
- Required local inspection and compliance procedures.
- Hazardous material discovery and/or abatement.
- Ready Access to room. Unless otherwise stated, installation and commissioning are quoted as a single, contiguous period of days with unimpeded access 8 A.M – 5 P.M. daily. Monday through Friday at a minimum.
- Security and Safety
 - Prior to installation, if equipment is to be shipped in advance, the customer is responsible for receiving and storing this equipment in a safe location.
 - During installation, customer is responsible for making sure rooms can be secured and equipment is safe.
- Rooms are clean and ready for installation. All equipment, furniture, debris, or other objects need to be removed from the room for access or safety, prior to onset of installation.
- Sufficient on-site support, persons readily available to answer questions
- Prior to Visionality installation, Telephony, Computer and other Network connections are to be installed configured and tested.
 - Computer Network jacks are to be tested with information for connection readily available.
 - Firewalls and routers will be configured with proper ports opened .

Visionality
1778 N. Plano Rd. #211b

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Richardson, TX 75081

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- Switchports must be patched-in and correct VLAN, with network IP addresses, subnet mask, and gateway provided for specified equipment.
- Adequate bandwidth will be provided for the equipment chosen.
- IT staff will be available during the installation process if there is a connectivity issue
- Customer will assure that any customer furnished equipment is in working order.
- For maintenance purposes, customer will work with Visionality to create a mutually acceptable method that will allow remote access to installed equipment.

Project Management Procedures

Each entity will appoint one designee as the prime project manager. These two people will ensure that the products are installed the way the project was envisioned. Any problems need to be funneled through these persons. For example, if there is a change in the room layout, this should be discussed between the two project managers and a change order written.

Status Reviews. Project implementation is taken seriously at Visionality. A weekly status meeting with management is held during all phases of the implementation to address issues early. Visionality Project Management is available to the customer for regular status meetings (via telephone or video) prior to the onset of installation. During the installation process, Visionality Project management will be available daily to discuss the status and needs of the installation with the customer designated representative.

Payments. Payment for the goods delivered is due when goods are shipped to site. If customer delays installation after goods have been ordered, customer will pay for goods and any shipping charge required to get goods to site, or customer will pay for goods and storage fee. Payment for installation is due when the installation is substantially complete. That is all work has been done and the equipment is operational. However there may be some tasks remaining (e.g. bug list).

Change Orders. All change orders must be submitted in writing from the customer designee to the Visionality project manager. If such a change is a material change of scope either in parts or labor, the project manager will provide an estimate of the change in price. Visionality will proceed with this change when the change order has been completed and approved by both parties.

Integration, Commissioning, and Sign-Off:

Prior to Visionality programming, Visionality will meet with the customer's designated personnel to review the touchpanel and system operation. Additional feature requests beyond those scoped in this document and accepted during this meeting will require a change order.

A required walk-through with the customer's designated personnel will occur the day before commissioning completion, to evaluate system performance, create bug lists, and establish a final sign-off punchlist.

A final walk-through with customer's designated personnel will occur upon completion for final sign-off. Inability of key personnel attendance will not affect invoicing or signoff timelines, and additional walkthroughs will incur trip and/or change charges.

Terms and Conditions

Disclaimers

Visionality - Designs That Compute (DTC) is a reseller of electronic equipment. Warranty and liability for use of any product sold is limited to what is stated by the manufacturer of these products. DTC creates no warranties express or implied beyond the manufacturer's warranty.

Limitations

The express obligation stated above is in lieu of all liabilities or obligations of DTC for damages, including but not limited to any liability due to or associated with infringement of a third party's intellectual property rights or any loss, damage, or injury, direct or consequential (including any loss of profits, use, business or the like, even if DTC has been advised of the possibility of same), arising out of or in connection with the delivery, use or performance of products resold by DTC, and it is agreed that repair or replacement, in accordance with the foregoing warranty, is DTC's sole liability and buyer's sole remedy for such liability, loss, damage, or injury. This limitation of DTC's liability will apply regardless of the form of action, whether in contract or tort (including negligence) or based on a warranty. Any action against DTC must be brought within 12 months after the cause of action arises. The parties expressly agree that the products are not consumer goods.

To the extent any limitation of liability contained herein is construed by a court of competent jurisdiction to be a limitation of liability in violation of state law, such limitation of liability shall be void, however the validity of the remaining parts, terms or provisions shall not be affected thereby, and said illegal or invalid part, term or provision shall be deemed not to be a part of this limitation of liability.

At times, the goods and services in this proposal may be purchased by a government entity under a specific purchasing contract and that contract may have a clause which conflicts with this clause. In that case the terms of the purchasing contract will take precedence.

Statement of Confidentiality

This proposal is the work product of DTC and as a result remains the property of DTC. This proposal has been submitted for the express interest of offering products and services. The particulars of this proposal must remain confidential between the receiving agency and DTC unless otherwise required by law. This proposal may not be offered to others without the express written consent of DTC. Where applicable, confidentiality is to be consistent with the Texas Public Information Act (TPIA) and the Freedom of Information Act. If there is a request for this document the customer will take all necessary steps to defend the confidentiality of the document, including an appeal to the Office of the Attorney General and also make a good faith attempt to inform DTC that their proprietary information is being requested from the governmental body.

Installation (if applicable)

Installation prices are estimated based on the customers stated requirements. Unless otherwise noted, the customer is responsible for standard installation preparation and assistance; this include but is not limited to: Site security before and during the installation; free access to perform installation during business hours while scheduled on site; customer furnished installation or materials are ready prior to Visionality installation; and resources are available quickly to resolve issues. A full list of these requirements is in the proposal above. If these conditions are not met, additional charges may apply.

Product Returns

DTC does not accept product returns unless defective and only for replacement.

Visionality

1778 N. Plano Rd. #211b

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Non-Solicitation.

Customer agrees that for a period of twelve (12) months immediately following the Effective Date of this Agreement or Last Date of Service on this Agreement, whichever comes later, Customer shall not either directly or indirectly solicit, induce, recruit or encourage any of Design That Compute's employees to leave their employment, or take away such employees, or attempt to solicit, induce, recruit, encourage, take away or hire employees of the Designs That Compute, either for the customer or any other person or entity. Should the Customer infringe on this, it will be seen as a referral of the employee and the client agrees to pay Designs that Compute a one-time referral fee of two hundred (200) percent of the candidates total annual starting compensation with a minimum referral fee of fifty-thousand dollars (\$50,000). Should the employee be hired as an hourly their annual compensation will be calculated at two thousand (2,000) times their hourly rate. Referral Fees will be invoiced immediately upon hiring of an employee by the Customer and will be due net thirty (30).

Payment Terms

Prepayment may be required. If terms are extended, payment is due immediately upon receipt of goods. Any objections to delivery or installation by the customer that may delay payment must be submitted to DTC in writing with 15 day of delivery of invoice to purchasing. When DTC resolves the problem they will resubmit invoice to purchasing. At that time customer must respond within 15 days if there is a further problem. DTC fully expects any invoice to be paid within 30 days of submittal. Failure to pay in a timely manner will constitute charges at the rate of 2% per month from date of invoice submittal.

Products delivered for an installation, are billed and due at the time of delivery. Installation will be billed and due when substantial completion has occurred. DTC will work with the customer to assure the highest quality products and services are delivered and installed. At the customer's request a payment schedule can be designed that withholds a percentage of the invoice based upon successful installation.

Some equipment has service or warranty that starts at the time of delivery. If installation is delayed this may affect the time coverage of those products is in effect after installation.

At times, the goods and services in this proposal may be purchased by a government entity or under a specific purchasing contract. In the cases where be a law or contract has conflicts with the above terms, the terms of a purchasing contract or law will take precedence.

Non-Taxable Entities

Please include a copy of your Sales Tax Exemption Form along with any Purchase Order sent to Designs That Compute dba Visionality

Visionality

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Executive Summary

Visionality is responding to a request from Hunt County IT to provide AV support service to Equipment previously installed in Hunt county courts by another AV vendor. We are providing preliminary items that need to be provided to get the said rooms to a point where Visionality can effectively provide these services.

Visionality will make visits to each court and commissioners court to evaluate and map out all equipment within each, to create equipment list and schematic drawings of the connectivity for easier troubleshooting now and in the future. Copies of these drawings will be provided to the county IT.

Visionality will recommission all systems and reprogram each system for ease of use for court personnel using the existing touch panel structure as guidance. We will provide all programming files to county IT for future needs.

Visionality will provide silver level service for a period of one year, with additional years available.

Visionality will not take responsibility for faulty OFE equipment.

A 10% contingency was added to this quote to provide funding in case any item of the Owner furnished equipment is found to be failing. This contingency will only be used with approval of commissioner's court or their chosen representative.

The following is a detailed statement of the work that needs to be performed

Statement of Work

This proposal responds with solutions to service issues and a service contract request for the audio-visual systems in five (5) courtrooms at the Hunt County Courthouse located at 2507 Lee St, Greenville, TX.

Customer Request:

Details elicited from discussion between Visionality sales staff and customer shows the following needs:

1. Provide proposal for one-year Audio-Video System service contract for Owner Furnished Owner Installed (OFOI) systems in CCL1, CCL2, 196th, 354th, and Commissioner's Courtroom. JP courts will not be in this scope
 - a. Silver Level service for one (1) year provides
 - i. Technical Support via phone or email.
 1. Support hours are 8am – 5pm Central Time Zone, Monday –Friday.
 2. Answers to frequently asked questions and simple product workarounds can be provided in the initial technical conversation.
 3. Responses to questions that require research will be returned by email or phone within 24 hours.
 4. If your request/question requires extensive research and/or a custom solution, we will provide you with a completion date.
 5. If on-site visit is required hourly rate plus milage will be billed.
 6. Coverage does not include any repair or replacement of parts beyond manufacturer's warranty.
 7. Coverage does not include any additional parts or changes to the original design of the system as noted by on-site system evaluations.
 - b. Optional Gold Level service for one (1) year with 1 on-site trip.
 - i. All features of Silver Level service as stated above.
 - ii. In addition, after diagnostics, if technical support determines there is a failure that cannot be resolved remotely, a field technician will be dispatched for case resolution for up to 8 hours on 1 trip.

- c. Initial Design/Development Engagement
 - i. One-time system evaluation service to encompass all details of all six systems will provide Visionality the information of each system's design to allow for easy transition.
 - ii. Develop a complete set of shop drawings to include schematics and floor plans of systems and equipment.

- d. Control programming re-creation:
 - i. Provide all new Crestron programming, touch screen GUI, and re-commission rooms to Visionality industry best practice standards.
 - 1. Follow existing system operation from OFE touch screen to re-create Crestron code.
 - a. Some graphics on the touch panel cannot be replicated, therefore could change slightly.

Description of the project:

Project execution description provided at purchase.

Approach:

Installation: Turnkey installation provided for project, with a professional project manager guiding system evaluation, programming, and commissioning tasks, and handover to the service team. Visionality will place a Project Engineer onsite during the project, who along with Visionality's project manager, will manage communication, project progress, and issues. Project expected to take 25 days for Initial Design/Development Engagement, commissioning, and testing.

19,104-4

May 14, 2024

FILED FOR RECORD
at 12:00 o'clock P M

OCT 08 2024

BECKY LANDRUM
County Clerk, Hunt County, Tex.
By 

Honorable Susan Spradling
Hunt County District Clerk

Critical Records Management

Preservation & Digitization for Criminal Minutes

SUBMITTED BY:

Stacy Cortesano
Account Executive
stacy.cortesano@kofile.com
(972) 984-8508

Kofile 

6300 Cedar Springs Road, Dallas, TX 75235
p: 214.442.6668 | f: 214.442.6669
info@kofile.com | www.kofile.com

Dear Honorable Susan Spradling,

This proposal addresses Hunt County District Clerk's historical records and is presented by Kofile Technologies, Inc. (Kofile). Quoted services include conservation treatments, rehousing, and imaging. Archival rehousing includes encapsulation and loose-leaf binding into Archival Recorder Binders. Note that prices for the inventory herein are good for 90 days from the date of this proposal.

Kofile Technologies, Inc. (Kofile) is uniquely qualified to complete Hunt County District Clerk's modernization goals by taking an innovative approach to this project to ensure a successful outcome. Kofile's basis for success is decades of experience, realistic solutions, and professional analysis. Each project is unique and deserves special attention. Our team provides realistic solutions, professional analysis, and innovative archival products to equip records stewards with the information and resources needed to preserve collections.

Kofile performs all services in accordance with the Code of Ethics & Guidelines for Practice of the American Institute for Conservation (AIC).

Preservation minimizes the chemical and physical deterioration of the page which prolongs the existence and useful life of the original format. Preservation can include removal of the original from public access, creating a security copy, treatment, stabilization, preventative care, digitization - or any maintenance or repair of the existing resource.

AREAS OF CONCERN

Sound preservation ensures accessibility to these irreplaceable and permanent documents forever.

Acidic Paper

Past papermaking utilized bleach to obtain white sheets. As a result, this paper becomes increasingly acidic as evidenced by embrittlement and yellowish-brown discoloring. Paper also embrittles when relative humidity drops or fluctuates.

Acidic Ink

Acidic inks can "eat" or "burn" through a sheet. Unmonitored temperature and relative humidity (RH) accelerate this process. Inks can also fade with exposure to UV light. Historically, iron gall inks were the standard. These inks contain sulfuric acid - which fades with time. With proper treatments, chemical breakdowns (such as acid hydrolysis) are remedied.

Mechanical Damage (Use & Abuse)

Everyday use greatly affects collections. Sheets bear signs of grime and the natural oils of hands. Exposed sheets are susceptible to damage and loss. Dirt and other pollutants can serve as ignition sources and weaken exposed paper. Exposed fragments become abused even with careful use.

Binding Margin

The binding margins of many volumes are compromised due to guillotining. In order to rebind and protect these sheets, encapsulation is the only solution. If a volume were rebound as is, without encapsulation, vital information would be lost in the binding margin.

Always question vendors if they recommend power cutters (guillotining) to dismantle sewn books. Kofile never attempts any procedure that could result in a loss of text or weaken the integrity of the paper. A sheet's binding margin should never be compromised.

Broken Book Block

Once a binding fails, damage escalates. Sheets are free to drift from the protection of the book block. With exposure, fragments become abused and susceptible to loss.

Failing Index Stacks

Index Books sustain the most use. Thus, they suffer greater risks of text loss and sheet deterioration. Paper strength is completely depleted from continuous use. Eventually, tabs and sheet fragments are lost. Immediate attention is required.

Tape & Non-Archival Adhesives

The Library of Congress warns about the culprits of "pressure sensitive tapes—such as scotch, masking, 'invisible,' quick-release, cellophane, and even so-called 'archival' tapes"—all are unstable. These tapes and adhesives "will stain the paper and may cause inks and colors to 'bleed.' Many lose their adhesive properties and fall off with age, leaving behind a residue that is unsightly, damaging to the item and difficult to remove."

Adhesive stains lead to issues during imaging. Awarding a low-bid imaging and microfilm project may result in illegible images. To enhance image quality, conservation is essential. A conservator can remove water-based, synthetic, and pressure sensitive adhesives.

Page extenders are an inappropriate "quick fix" to a prevailing problem. To save this collection, the underlying issues causing the deterioration of the sheets' margins need correcting. The acid content of the sheet extenders only adds to the chemical breakdown of the paper's fibers.

Lamination Removal

Kofile conservators address the "Laminate" process to the fullest extent possible. Conservators reverse the process and remove the laminate using a proprietary solvent solution. The possibility of removing the "Laminate" depends on careful testing at our conservation lab. In a small percentage of cases, the adhesive is resistant to the solvent solution and cannot be removed safely. Conservators will not attempt removal if the removal process will damage either the document's paper or ink. If conservators cannot remove the laminate safely, Kofile will contact Hunt County District Clerk directly to discuss alternatives.

Non-Archival Quality Materials

The off gasses of deteriorating metals contribute to the chemical breakdown of paper. Major culprits include the metal content of book spines, the surrounding physical environment, and non-archival fasteners (such as binder clips, paper clips, and staples). These off gasses eventually destroy the fabric of the volume. Another symptom of metal oxidation is foxing, or foxlike (reddish and brown color) stains or blotches on paper.

TEMPERATURE & HUMIDITY MONITORING

While temperature and limited air circulation are crucial to a document's longevity, humidity and water are the most destructive threats.

Relative Humidity (RH) refers to the amount of water vapor present in the air. Maintaining a set point of 40-45% RH is optimal, but costly. The maximum acceptable total RH variation, or operating range, is 5% on either side of this set point. RH should never exceed 55% or drop below 30%.

Temperatures above 75° F and RH higher than 60% encourage mold and other bacteria growth within 48—72 hours.

Even slight changes in temperature can double the natural aging rate of paper. In reality, temperature and RH are not consistent in a local courthouse (especially on weekends).

Red inks smear first, then blue inks, and lastly, black inks.

After exposure to water, pages adhere to one another when in a compressed environment. Separation without loss of text and water soluble inks (such as signatures) is vital. These records are extremely fragile.

The mitigation of mold or micro-organics (which can result with the introduction of water or humidity fluctuations), should only be attempted by a trained professional. Water damage can also lead to other issues such as binding failure. The necessary treatments are time consuming and require a highly skilled conservator.

Visit the Image Permanence Institute (IPI) at www.dpccalc.org to explore the correlation of temperature and RH on natural aging, mechanical damage, mold risk, and metal corrosion (as exemplified above). The image above is property of IPI.

TREATMENT SPECIFICATIONS

Kofile regularly addresses historical and permanent documents, including manuscripts, typescripts, negative Photostats, tri-folds, blueprints, re-creations, plats, and maps. No treatment, repair, or maintenance is used that is not 100% reversible.

Dismantle

Original binding materials, such as threads and adhesive residues, are carefully removed. Old manuscripts often have protein-based binding adhesives such as fish, bone, or rabbit skin glues. The application of steam with specialized equipment can soften the materials that are otherwise difficult to remove. Guillotine cutters are never employed. If trimming is necessary, it is accomplished with handheld scissors or specialized shears designed for trimming fragile sheets carefully and accurately. One document is cut at a time to ensure no text is lost.

Surface Cleaning

Surface cleaning sheets removes materials and deposits including dust, soot, airborne particulate, sediment from water damage, mold/mildew residue, active micro-organic growth, insect detritus, or biological or mineral contaminants. Tools include a microspatula, soft dusting brush, latex sponge, powdered vinyl eraser, or soft block eraser.

Removal of Fasteners

Kofile removes fasteners, page markers, and any metal mechanisms. Fasteners, such as binder clips, staples, paper clips, string ties, rubber bands, brads, straight pins, etc., cause damage in short periods. This includes physical damage (decreased paper strength due to punctures or distortion) and chemical damage (rust).

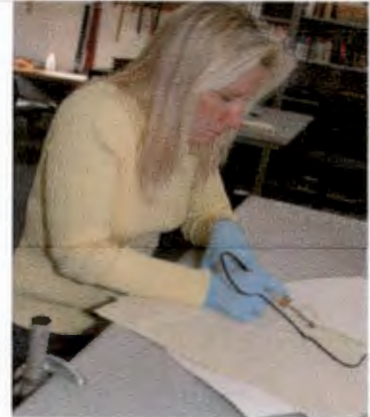
Removal of Tape, Adhesives, Varnish, or Old Repairs

Varnish, tape, and adhesive residue are reduced as much as possible without further degrading the original. When possible, peelers and tape are removed with two primary mechanical techniques: Heat Removal or Peeling. Heat removal is used when adhesive is loose, old, or brittle. Peeling is used when removal by heat is unnecessary. Solvents are a last resort, and local application occurs only after testing.

A microspatula (sometimes heated) coaxes threads, tape, and glue from the paper. A Hot Tools remover can soften adhesive for removal. Dial-Temp controls the transfer of heat and guards against scorching. Remaining adhesive is treated with a gum compound eraser.

Adhesive reduction begins with the most benign process. If mechanical tape removal is unsuccessful, the next alternative is chemical. This is either a local or spot treatment or immersion in a solvent bath. Kofile ensures that its laboratories are equipped to process chemical treatments correctly and safely. Previous repairs that cannot be removed safely will remain.

If possible, water-soluble repairs are removed with water or steam. Only fully-trained, experienced, and supervised staff attempt removal of water-soluble repairs. While iron gall ink is safe for aqueous treatment, many inks may fade and compromise legibility. Extensive testing is required.



Flattening and Humidification

Improperly stored paper becomes inflexible and retains a memory of the storage position. Kofile's technicians are experienced with all methods and tools to "flatten" paper including the use of tacking irons, heat presses, and an Ultrasonic Humidification Chamber.

After careful testing, the Ultrasonic Humidification Chamber is used to correct the most fragile documents folds and bends. This significant investment, with which other private labs are rarely equipped, represents Kofile's foresight and commitment to offering the best available technology.



Mending torn paper is an art form and requires a variety of materials depending on the paper's color, tone, condition, and weight. The length of the tear(s) and the degree of embrittlement or fragmentation are also concerns. Kofile generally mends tears greater than 1/2" if the document is going to be encapsulated.

A specialized paper and paste is commonly used and all mending materials are acid free and reversible. Mending strips are cut so the edge of the paper visually integrates with the page without clashing aesthetically or historically. Fragmented edges, folds, tears, cracks, voids, and losses are all mended in this fashion. The mending paper used is strong and is transparent after application and while visible to the trained eye, it does not distract from the document.



A low-temperature, acrylic adhesive that bonds to the paper may also be used for reinforcement of damaged sheets. Kofile also constructs its own version with acid-free tissue paper and liquid acrylic adhesive. An 1848 Probate Record before and after treatment. The image to the right shows the page after deacidification, tape removal, and mending with archival tissue.



Deacidification

Deacidification is only performed after careful pH and compatibility testing. Kofile is equipped with multiple custom-built spray exhaust booths. All are routed through a HVAC system for optimum performance.

A commercially-prepared buffer solution is applied to both sides of the sheet with compressed air sprayer equipment (see right picture). The solution is non-flammable and non-toxic. The active ingredient, magnesium oxide, neutralizes acid and provides an alkaline reserve. This chemical is inert, safe, and does not degrade the sheet.



Once the buffer is applied, the paper's pH alters slowly. After deacidification, random testing ensures an 8 pH with a deviation of no more than 2-4%.

Encapsulation

In archival encapsulation, the document floats freely and is not taped or glued to the pocket. Kofile uses SKC SH725 polyester (Polyethylene Terephthalate - PET) which is the most inert, rigid, dimensionally stable (dimstab), and strongest plastic film. Otherwise known as Mylar® Type D or Melinex® 516, it is crystal clear, smooth, odorless, and is resistant to distorting or melting in case of fire.

Each sheet is encapsulated in a 2 mil patented polyester pocket: Lay Flat Archival Polyester Pocket™, US Patent #7,943,220 B1, 5/17/2011. This pocket is welded closed on three sides, and a Reemay® strip, or spunbond polyester, statically seals out atmospheric pollutants while allowing off-gassing on the fourth side. This provides easy access to the original document without cutting the pocket (some companies weld all four sides).



This construction allows for a flat book block and reinforces the binding edge for added strength and years of service. Available in custom sizes, the Pocket dimensions will match the 'book block' dimensions with a 1½" or 1¼" binding margin.

ARCHIVAL RECORDER BINDERS

Volumes are hand-cased at 250 pages or less and pockets are punched (on the binding edge). Books with large capacities may be split to account for the weight of the Mylar. Kofile punches pockets to any hole specifications and can repair/replace index tabs.

Kofile manufactures binder components at 1/4" incremental capacities on a per-book basis. Kofile punches sheets to any hole specifications and repair/replace index tabs as necessary. Kofile can manufacture custom binder sizes, shapes, spines, colors, and lettering. Each binder features durable cover boards and a spine to support the pages' weight. All materials, including the cover boards and adhesives, are acid free.

Stamping

Title stamping can follow the same format/style of the originals. A stamping sheet is sent for approval. If any titling, dates, or other information from an original volume is noted in error, Hunt County District Clerk is notified. Any changes are approved by Hunt County District Clerk. Tooling is performed with 23-karat gold foil.



Disaster Safe Binder™ (DSB)

The DSB provides unparalleled protection and storage. Developed after Hurricane Katrina to address the devastation of the Orleans Parish archives, it protects sheets from water, fire, and physical disruption. The primary problem in 2005 was 100% relative humidity. With weeks of no power, mold was rampant. A hard lesson, the DSB addresses what went wrong in that disaster.



The DSB enables the encapsulated sheets to hang from the binder's posts—much like a hanging

vertical plat cabinet. This feature allows collections to return in a smaller storage footprint with 4Post™ Shelving.

Any product that fails to operate properly or maintain its original integrity is replaced at no cost to Hunt County District Clerk. This is Kofile's commitment of value and service to its customers.

The DSB provides functionality and access ease while offering the highest rate of return on the client's investment. It is a portable vault for housing records of enduring value. It provides progressive protection from exposure to fire, water, Relative Humidity (RH), atmospheric pollutants, ultraviolet (UV) light, impact, and drops. The DSB also features a lifetime warranty against rust.

Other DSB Features Include:

Stainless Steel—The metal mechanism and book block apron are constructed of stable, corrosion-proof 316 stainless steel, which does not emit harmful gaseous pollutants like cold roll steel.

Support to the Book Block—The DSB is equipped with a Polyester Foam Insert, which ensures physical support to the book block and allows library-style storage.

Microclimate—The DSB creates a Microclimate, an independent, stable environment separating sheets from the external atmosphere.

Security Lock—A security lock hinge protects from theft.

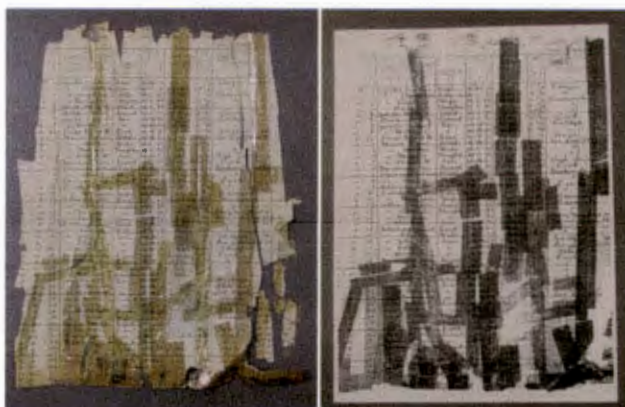
Nonflammable & Self-Extinguishing—With nonflammable cover boards and materials, the DSB is self-extinguishing. These proprietary features protect the contained pages in extreme temperatures.



ARCHIVAL DIGITIZATION

Imaging a document and digitizing a collection creates an electronic representation of the original archival record. This process is not meant to replace the archival record, but to aid in its preservation. The image serves as a reference tool and is a back-up if the original is damaged or destroyed.

Kofile's services are unique because materials are addressed according to their conditions and fold endurences without blind, automatic scanner feeds. Technicians are trained to handle fragile and historical documents and use the best hardware and software available. Many projects involve re-work for collections already imaged or indexed by low-bid vendors. With Kofile, images are the highest quality and are free of distortion and loss of information due to image capture.



What would this image look like if scanned "AS IS?"

Imaging WITHOUT Conservation

Kofile always defaults to U.S. National Archives and Records Administration (NARA) technical guidelines for digitization. Upon request, Kofile stores an electronic security back up of all images in case of loss, damage, or destruction by fire or natural disaster.

IMAGING OVERVIEW

Operators observe each page during capture. For faint or illegible pages, the operator marks the page, readjusts the scanner, and employs contrast tools. If unsuccessful, the operator indicates and inserts a review form for the quality assurance team to assess. The page is marked with a "Best Possible Image Indicator" or treated with further enhancements.

Images are captured at 300 dpi at 256 bi-tonal or gray levels. This ensures the highest image quality for documents with poor contrast and difficult-to-read information. Images accumulate as Group IV bi-tonal images in a standard TIFF. Images are optimized and scaled for system output.

IMAGE PROCESSING AND ENHANCEMENT

IMAGE PERFECT PRO is Kofile's proprietary digital SLR-based software which utilizes proprietary algorithms, critical for capturing different densities and quality levels in a collection, to provide optimal quality and uniform images. IMAGE PERFECT PRO measures each image for cropping, rotating, deskewing, and tone correction.

Kofile utilizes the Microsoft® SQL database as the underpinning for its production systems and IMAGE PERFECT PRO allows operators to interactively build and edit image processing scripts, which can be saved for batch processing. Progress tracking capabilities can identify exceptions enabling supervisors to quickly and efficiently correct problems. This software automatically detects and compensates for scanner variances delivering consistent, high-quality output.

IMAGE PERFECT PRO enables repair of the currently displayed image without rescanning, which could compromise image integrity, and uses custom image clean-up and enhancements such as deskew, despeckle, character repair, and zonal processing to improve legibility. Kofile maintains 100% document integrity and image control with exclusive image locking capabilities. The processing

procedures will not allow for information from rescanned pages to cut and paste accidentally into the incorrect page.

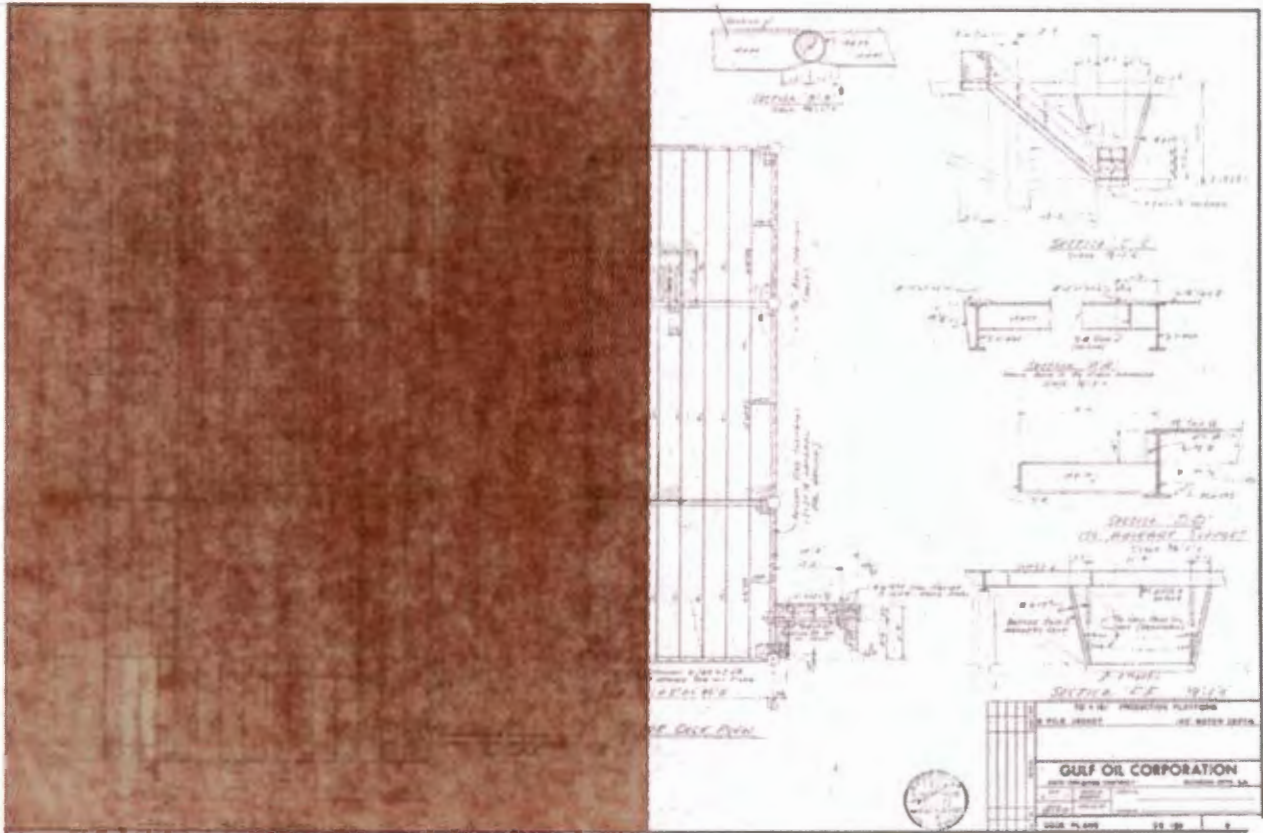
Quality Targets permit operators to view image quality at scan. Images, even those scanned on different devices, are "normalized." This software measures image quality and propagates this data through the imaging chain. Quality Targets serve as the foundation for quality assurance analysis.

Quality Targets (pictured herein) establish the baseline digital capture quality of the scanner during scanning. Therefore, Kofile can measure the digitization physics at the time of capture. IMAGE PERFECT PRO measures each image at a minimum for:

- Target dpi
- Target Tone scale & correction
- Color Management
- Brightness/Contrast Correction
- Gamma Adjustment
- White Balancing
- Page Orientation
- Exposure uniformity
- Color reproduction data

If applicable to the project, Kofile performs negative Photostat polarity reversal (so that all characters are black on a positive background). The document certification strip (file strip) is inverted to match the polarity of the final image.

If requested, annotations are supported to allow the addition of Name, Book Type, Volume, and Page on the image. Image quality metadata is captured as part of the image header along with a secured digital signature that certifies the fidelity and integrity of every image scanned.



Examples of imaging before (L) and after (R) advanced image cleanup and enhancements.

Quality Control (QC)

Our Quality Control (QC) process ensures that all images are certified. **Each image is sight checked during QC.** Kofile technicians ensure there are no missing pages, double feeds, or added attached pages. Then every processed image is inspected, and finally, a digital inventory check is conducted before delivery. Hunt County District Clerk can receive an image log noting the steps employed.

Advanced Equipment

Kofile can scan mixed-sized and large-format documents. Kofile employs a range of scanners to tailor imaging services to the document that requires imaging. All of scanners employ page detection to adjust for varying sizes of paper and, more importantly, thicknesses to reduce "pull-throughs" on thin papers following thick bond. Fragile documents are imaged by hand and not fed through an automated Document feeder. Kofile's technicians are trained to handle fragile documents.

SCOPE OF SERVICES

General treatments and services are outlined in the following. Services are tailored to the needs of the specific item.

Preservation—Conservation Treatments, Deacidify, Encapsulate, & Bind (PRV)

- Kofile creates a permanent log (noting condition, page order, characteristics, and treatments) for each item upon receipt. Items are inspected and control numbered as necessary. A final quality check references this log.
- Dismantle volumes by hand (if applicable).
- Surface clean sheets. Tools include a microspatula, soft dusting brush, latex sponge, powdered vinyl eraser, or soft block eraser. Surface cleaning removes materials and deposits—e.g., dust, soot, airborne particulate, sediment from water damage, mold/mildew residue, active micro-organic growth, insect detritus, or biological or mineral contaminants.
- Remove any non-archival repairs, adhesives, residual glues, or fasteners to the extent possible without causing damage to paper and inks.
- Mend tears and guard burns on back side of sheets with acid free and reversible mending materials.
- Deacidify sheets (each side of each sheet) after careful testing with Bookkeepers®. This commercial solution of magnesium oxide, which neutralizes acidic inks and paper by providing an alkaline reserve (after pH and compatibility testing). Random testing ensures an 8.5 pH with a deviation of no more than $\pm .5$.
- Encapsulate each sheet in a Lay Flat Archival Polyester Pocket™. Each custom envelope is composed of Skyroll SH72S® Mylar and includes a patented lay flat design. Dimensions match the “book block” dimensions, with a 1/4” binding margin.
- Re-bind in custom-fitted and stamped archival quality binder. Each binder is manufactured on a per-book basis and sized to 1/4” incremental capacities. This binder is available with four hubs, a gold-tooled spine, and is roller shelf-compatible. A volume may return split due to the added weight of the Mylar, depending on page count.
- A dedication/treatment report is included in each binder.

Image—Archival Image Capture, Image Processing, Clean Up, & Enhancements (IM)

- Capture images at 300 dpi at 256 gray levels, ensuring the highest quality for poor contrast and legibility. Gray-scale ensures optimum resolution for each page.
- Maps will be captured at a minimum of 300 dpi. Full color, gray scale and black and white will be determined with each document type/book.
- Images accumulate as bi-tonal images in a PDF format.
- IMAGE PERFECT, Kofile’s proprietary software, ensures the optimum image quality with custom image clean up and enhancements such as deskew, despeckle, character repair, polarity reversal, and zonal processing.
- Crop excess blank space around image. This may involve manual cropping to ensure best quality image.
- Images are named (tagged for the directory file structure) by book, volume, and page. Case files are named by case number. Plats are named by cabinet and slide.
- Images are grouped (stapled) together to form documents. Cases are grouped and indexed to form documents by case number.
- If applicable, images are optimized and scaled for system output.

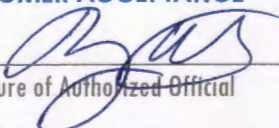
-
- When multiple documents (Deeds, Birth Record, etc.) exist on a single page, images are split so that each document is viewable individually. In the case of Vitals, this service incurs additional charges. Amendments are stapled to the appropriate Certificate and indexed in place of the original Certificate.
 - STITCHING: If identified, images receive stitching where necessary, such as entries that horizontally span the length of more than one page.
 - Hunt County District Clerk receives a MASTER in a medium suitable to the project size (e.g., SFTP, USB).
 - Kofile can hold a security copy of all images for safekeeping.

PROJECT PRICING

Without a signed agreement, prices are good for 90 days. All pricing is based on estimated page counts and condition. Final billing occurs on actual page counts and condition per mutually agreed upon pricing; not to exceed the P.O. without written authorization.

Hunt District Clerk						
Criminal Minutes Project Overview						
Volume Number	Page Count	Format	Condition	Level of Service		Estimated Total
				PRV	IM	
5	640	M	Good	\$4,108.80	\$697.60	\$4,806.40
6	640	M	Good	\$4,108.80	\$697.60	\$4,806.40
8	640	M	Good	\$4,108.80	\$697.60	\$4,806.40
9	640	M	Good	\$4,108.80	\$697.60	\$4,806.40
PROJECT TOTAL				\$16,435.20	\$2,790.40	\$19,225.60

This proposal shall be governed by the terms of use found at <https://kofile.com/termsandconditions>.
 Payment Terms: Pay 25% upon inventory pick-up and two 25% payments at equal periods through the estimated production completion date, with the balance due upon project completion. Actual payment dates to be determined prior to work beginning.
 Check box if a customer P.O. Number will be required for Kofile to bill.

<p>CUSTOMER ACCEPTANCE</p> <p> _____ Signature of Authorized Official</p> <p>Bobby W. Stovall _____ Print Name of Authorized Official</p> <p>County Judge _____ Title of Authorized Official</p> <p>10-8-2024 _____ Date</p>	<p>KOFILE ACCEPTANCE</p> <p>_____ Signature of Authorized Official</p> <p>_____ Print Name of Authorized Official</p> <p>_____ Title of Authorized Official</p> <p>_____ Date</p>
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ACCESSIBILITY OF RECORDS

Records held at Kofile are maintained as private and confidential material. Hunt County District Clerk is guaranteed access to records via email or toll-free fax at our expense. Upon receipt of a records request, Kofile will flag the requested record and verify inventory control, pull supporting paperwork, and email/fax a response to the approved requester or alternate. The turnaround time for a records request will meet or exceed requirements.

Please note that all records (including volumes, documents, digital images, metadata or microfilm) serviced by Kofile shall remain the property of Hunt County District Clerk. This policy applies to any agreement, verbal or written, between Hunt County District Clerk and Kofile.

The records are not used by Kofile other than in connection with providing the services pursuant to any agreement between Kofile and Hunt County District Clerk. The records are not commercially exploited by or on behalf of Kofile, its employees, officers, agents, invitees or assigns, in any respect.

Please let me know if you have any questions. We look forward to serving Hunt County District Clerk and to working together for the preservation and access of its public and historical assets.

Sincerely,

Stacy Cortesano

Stacy Cortesano

c: (972) 984-8508

e: stacy.cortesano@kofile.com

lgs

19,104-5

FILED FOR RECORD
at 12:00 o'clock P M

MEMORANDUM OF UNDERSTANDING

OCT 08 2024

BETWEEN

BECKY LANDRUM
County Clerk, Hunt County, Tex.

CITY OF GREENVILLE AND HUNT COUNTY PRECINCT 1

FOR THE SALE AND PURCHASE OF ASPHALT MILLINGS

This Memorandum of Understanding ("MOU") is made and entered into on this 8th day of October, 2024, by and between the City of Greenville, a municipal corporation (hereinafter referred to as the "City"), and Hunt County Precinct 1, a political subdivision of the State of Texas (hereinafter referred to as the "County").

I. PURPOSE

The purpose of this MOU is to establish the terms and conditions under which the County will purchase asphalt millings (reclaimed asphalt pavement, or RAP) from the City, and the City will sell such asphalt millings to the County.

II. SCOPE OF AGREEMENT

1. Asphalt Millings: The City agrees to sell and allow the County to pick up asphalt millings from the City's stockpiles located behind PTAA on or near Aerobic Lane.
2. City's Equipment and Operators: The City shall provide the millings along with suitable loader equipment and operators to load the millings onto County-provided trucks.
3. County's Trucks and Drivers: The County agrees to provide trucks and drivers for the transportation of the millings from the City's stockpile location to the County's designated location.

III. PRICE AND PAYMENT TERMS

1. Total Purchase Price: The County agrees to purchase the asphalt millings for a total price of \$35,000.
2. Payment Terms: The County agrees to pay the City the total purchase price of \$35,000 within 30 business days following the completion of the transfer of the millings or receipt of an invoice, whichever is later.
3. Invoices: The City will submit an invoice to the County for the total amount due.

IV. DELIVERY AND RISK OF LOSS

1. Location and Pickup: The County shall pick up the asphalt millings from the City's stockpile located behind PTAA on or near Aerobic Lane at a mutually agreed time.

2. Risk of Loss: Risk of loss and title to the asphalt millings shall pass to the County upon loading the millings onto the County's trucks.

V. APPROVALS AND CONDITIONS

1. County Approval: This transaction is subject to the approval of the Hunt County Commissioners.

2. City Approval: The transaction is subject to the relevant approvals in accordance with Greenville city regulations, specifically Section 71 of the City's ordinances, and is approved by the Greenville City Council.

VI. TERM

This MOU shall become effective on the date of execution by both parties and shall remain in effect until the transaction is completed and payment is made, unless extended by mutual agreement or terminated earlier in accordance with Section VIII of this MOU.

VII. LIABILITY

Each party is responsible for its own acts and omissions and any claims, damages, or liabilities arising from such acts or omissions, subject to the limitations imposed by Texas law. Nothing in this MOU shall create any indemnification obligation between the City and the County.

VIII. TERMINATION

This MOU may be terminated by either party upon 10 business days' written notice to the other party. Upon termination, the County shall be responsible for paying any outstanding amounts owed to the City for asphalt millings already delivered.

IX. DISPUTE RESOLUTION

Any disputes arising under this MOU shall be resolved by negotiation between the parties.

X. MISCELLANEOUS

1. Amendments: Any amendments to this MOU must be in writing and signed by both parties.

2. Governing Law: This MOU shall be governed by and construed in accordance with the laws of the State of Texas.

3. Entire Agreement: This MOU constitutes the entire agreement between the parties concerning the subject matter herein and supersedes all prior agreements or understandings.

XI. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this MOU as of the date first written above.

Summer Spurlock

City of Greenville

By: Summer Spurlock, City Manager, City of Greenville

Date: 10/08/2024



Hunt County Precinct 1

By: Mark Hutchins, Hunt County Commissioner

Date: 10/14/24

RESOLUTION NO. 24-118

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF GREENVILLE AND HUNT COUNTY PRECINCT 1 FOR THE SALE AND PURCHASE OF ASPHALT MILLINGS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, this Memorandum of Understanding ("MOU") is made and entered into on this 8th day of October, 2024, by and between the City of Greenville, a municipal corporation (hereinafter referred to as the "City"), and Hunt County Precinct 1, a political subdivision of the State of Texas (hereinafter referred to as the "County").

WHEREAS, the MOU outlines an agreement that the City will sell and allow the County to pick up asphalt millings from the City stockpile located behind PTAA on or near Aerobic Lane; and

WHEREAS, this MOU may be terminated by either party upon 10 business days' written notice to the other party. Upon termination, the County shall be responsible for paying any outstanding amounts owed to the City for asphalt millings already delivered; and

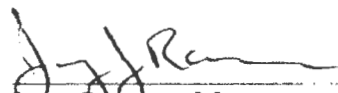
WHEREAS the City Council believes it to be in the best interest of the citizens of Greenville to enter into this Memorandum of Understanding (MOU) with Hunt County Precinct 1 for the sale of asphalt millings to Hunt County Precinct 1.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GREENVILLE, TEXAS, THAT:

SECTION 1. The City Council hereby authorizes the City Manager to enter a Memorandum of Understanding with Hunt County Precinct 1 to provide for the sale of asphalt millings for a total purchase price of \$35,000.00.

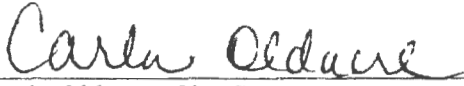
SECTION 2. This Resolution shall be in full force and effect immediately upon its passage and approval.

PASSED AND APPROVED this the 8th day of October 2024.



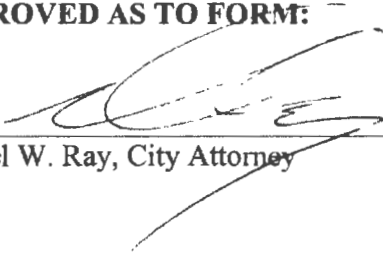
Jerry Ransom, Mayor

ATTEST:



Carla Oldacre, City Secretary

APPROVED AS TO FORM:



Daniel W. Ray, City Attorney